

**DERBY LITTLE LEAGUE  
CONSTITUTION**

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**ARTICLE I- NAME**

This organization shall be known as the Derby Little League, hereinafter referred to as "Local League."

**ARTICLE II- OBJECTIVE**

**SECTION 1**

The objective of the Local League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority, so that may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

**SECTION 2**

To achieve this objective, the Local League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers, and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball games. No part of the net earnings shall insure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

**ARTICLE III- BOARD OF DIRECTORS**

**SECTION 1**

**Authority.** The management of the property and affairs of the Local League shall be vested in the Board of Directors.

**DERBY LITTLE LEAGUE  
CONSTITUTION**

**SECTION 2**

**Increase in number.** The number of Board of Directors shall be fifteen (15) and no more than 40% should be from the coaching ranks. The directors of each of the divisions will automatically be ex-officio members of the board, unless they were members of the board before they took the position, or unless there is an opening on the board at the time they are elected to the board. If they were a member before they took the position they continue as a voting member. When the person in the position changes, the person who leaves the position is no longer a member of the board unless he/she was a member before he took the position as a director. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent meeting. All elections of additional Directors shall be by majority vote of all Board of Director Members present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting.

**SECTION 3**

**Vacancies.** If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose.

**SECTION 4**

**Board Meetings, Notice and Quorum.**

The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of 10 Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting. The Executive Committee of the Board of Directors shall make the decisions for the Board on the day to day operations. A simple majority of Executive Committee members is necessary for a quorum. If the President thinks a decision or ruling should be made by the full board--it must be brought to the full board for a ruling. Any financial purchases of over \$1500 must be brought to

## **DERBY LITTLE LEAGUE CONSTITUTION**

the full board. Anyone on the Board can be on the Executive Board.

Notice of each Full or Executive Committee Board meetings shall be given by the Secretary personally, electronically or by mail to each Director at least 7 days before the time appointed for the meeting to the last recorded address of each Director. A quorum is simple majority of the number of listed Executive Committee members.

Six members of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.

Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings.

### **SECTION 5**

**Duties and Powers.** The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may adopt such rules and regulations for the conduct of its meeting and the management of the Local League as it may deem necessary, provided such rules and regulations do not conflict with this Constitution.

The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member or Member of the Local League.

### **SECTION 6**

**Rules of Order for Board Meetings.** Robert's Rules of Order shall govern the proceedings of all Board of Directors meetings, except where same conflicts with this Constitution of the Local League.

**DERBY LITTLE LEAGUE  
CONSTITUTION**

**ARTICLE IV- DUTIES AND POWERS OF THE BOARD**

**SECTION 1**

**Appointments.** The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board or have been elected to fill a vacancy on the Board.

**SECTION 2**

**President.** The President shall:

(a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.

(b) Present a report of the condition of the Local League at the Annual Meeting.

(c) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Local League.

(d) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to the Local League by that organization.

(e) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases they may receive and which have had prior approval of the Board.

(f) Investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the Board or Executive Committee as circumstances warrant.

(g) Prepare with the treasurer and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.

(h) With the assistance of the Player Agent, examine the application and support proof-of age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.

**DERBY LITTLE LEAGUE  
CONSTITUTION**

**SECTION 3**

**Vice President.** The Vice President shall:

(a) Perform the duties of the President in the absence or disability of the President; provided he or she is authorized by the President shall have all the powers of that office.

(b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.

**SECTION 4**

**Secretary.** The Secretary shall:

(a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.

(b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.

(c) Maintain a list of all committee members and give notice of all meetings of the Local League, the Board of Directors and Committees.

(d) Keep the minutes of the meetings of the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.

(e) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.

(f) Notify Members, Directors, Officers and committee members of their election or appointment.

**SECTION 5**

**Treasurer.** The Treasurer shall:

(a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.

(b) Receive all monies and securities, and deposit same in a depository approved by the Board of Directors.

(c) Keep records for the receipt and disbursement of all monies and securities of the Local League, including

## **DERBY LITTLE LEAGUE CONSTITUTION**

the Auxiliary, approve all payments from allotted funds and draw checks thereof in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures.

(d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.

(e) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League Headquarters.

### **SECTION 6**

**Player Agent.** The Player Agent shall:

(a) Record all player transactions and maintain an accurate and up-to-date record thereof.

(b) Receive and review applications for player candidates and assist the President in verifying residence and age eligibility.

(c) Conduct the tryouts, the player draft and all other player transaction or selection meetings.

(d) Prepare the Player Agent's list.

(e) Prepare for the President's signature and submission to Little League Headquarters, team rosters, including players' claimed, and the tournament team eligibility affidavit.

(f) Notify Little League Headquarters of any subsequent player replacements or trades.

### **SECTION 7**

**Safety Officer.** The Safety Officer shall:

(a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for youngsters and all participants of Little League Baseball.

(b) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.

**NOTE:** In order to implement a safety plan the Safety Officer may utilize using education, compliance and reporting, the following suggestions:

(1) Education- Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.

**DERBY LITTLE LEAGUE  
CONSTITUTION**

(2) Compliance- Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.

(3) Reporting- Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow up information on medical and other data is forwarded as available.

**ARTICLE V- EXECUTIVE COMMITTEE**

**SECTION 1**

The Board of Directors will appoint an Executive Committee, which shall consist of any member of the Board of Directors who would like to serve on the committee, one of whom shall be the President of the Local League.

**SECTION 2**

The Executive Committee shall advise with and assist the Officers of the Local League in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive Committee have authority over the Board of Directors.

**SECTION 3**

At any meeting of the Executive Committee, 6 members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Committee.

**ARTICLE VI- OTHER COMMITTEES (NOT MANDATORY)**

**SECTION 1**

**Nominating Committee.** The Board of Directors may appoint a Nominating Committee consisting of three (3) Directors. The Committee shall investigate and consider eligible candidates and submit at the Annual Meeting a slate of candidates for the Board of Directors. The Committee

## **DERBY LITTLE LEAGUE CONSTITUTION**

shall also submit for consideration by the Board of Directors a slate of Officers and Committee Members.

### **SECTION 2**

**Finance Committee.** The Board of Directors may appoint a Finance Committee consisting of not less than three (3) nor more than five (5) Directors. The Treasurer shall be an ex-officio member of the Committee. The Committee shall investigate ways and means of financing the Local League including team sponsorships and submit recommendations.

### **SECTION 3**

**Building and Property Committee.** (May be combined with Grounds Committee) The Board of Directors may appoint a Building and Property Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and recommend available, suitable sites and plans for development, including ways and means, the latter in cooperation with the Finance Committee. It shall be responsible for repair and improvement recommendations, other than normal maintenance, and supervise the performances of approved projects

### **SECTION 4**

**Grounds Committee.** (May be combined with Building and Property Committee) The Board of Directors may appoint a Grounds Committee, which shall be responsible for the care and maintenance of the playing field(s), buildings, and grounds. It shall operate within the amount appropriated in the approved budget for that purpose.

### **SECTION 5**

**Playing Equipment Committee.** The Board of Directors may appoint a Playing Equipment Committee, which shall secure bids on needed supplies and equipment and make recommendations for their purchase to the Board.

The Committee shall be responsible for the proper issuance of such supplies and equipment and for the repair, cleaning and storage thereof at the close of the season.



**DERBY LITTLE LEAGUE  
CONSTITUTION**

**SECTION 6**

**Managers Committee.** The Board of Directors may appoint a Managers Committee consisting of the three (3) Directors.

The Committee shall interview and investigate prospective managers and coaches, including those for the Minor League teams and recommend acceptable candidates to the President, for appointment and subsequent approval by the Board of Directors. It shall, during the playing season, observe the conduct of the managers and coaches and report its findings to the President of the Local League. It shall, at the request of the President or Board of Directors, investigate complaints concerning managers and coaches and make a report thereof to the President or Board of Directors as the case may be.

**SECTION 7**

**Umpire Committee.** The Board of Directors may appoint an Umpire Committee consisting of three (3) Directors and other appointed Regular Members. The Local League President shall be chairman of any such Committee. The Committee shall recruit, interview and recommend to the President for appointment a staff of umpires, including a chief umpire and replacements. When appointed, the staff of umpires shall under the personal direction of the Local League President, assisted by the Chief Umpire who shall train, observe and schedule the staff.

**SECTION 8**

**District Committee.** The Board of Directors may appoint a District Committee consisting of the Local League President as chairman and two (2) other Directors. The Committee shall assist the District Administrator in inter league district functions including the selection of members of the District Administrator's Advisory Committee and the selection of tournament sites and area tournament directors.

**SECTION 9**

**Auxiliary Committee.** The Board of Directors may appoint an Auxiliary Committee consisting of the Local League

**DERBY LITTLE LEAGUE  
CONSTITUTION**

Treasurer and two (2) other Directors and other appointed Regular Members. The Committee shall coordinate the activities of the Auxiliary. It shall review and evaluate auxiliary projects for raising money and disposition of profits, and make recommendations to the Board. The Board of Directors shall approve in advance all projects and actions of the Auxiliary.

**SECTION 10**

**Auditing Committee.** The Board of Directors may appoint an Auditing Committee consisting of three (3) Directors. The President, Treasurer or signatories of checks are not eligible. The Committee will review the Local League's books and records annually prior to the Annual Meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board of Directors or Membership, secure the services of a Certified Public Accountant to accomplish such review.

**SECTION 11**

**Division Committees.** The Board of Directors may appoint a Divisional (Major/Minor/Instructional) Committee consisting of the three (3) Directors and the President. The Chairman of the Committee shall be the League President and be responsible to the Board of Directors for the proper conduct of the Divisional League Operation.

**ARTICLE VII- AFFILIATION**

**SECTION 1**

**Charter.** The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

**SECTION 2**

**DERBY LITTLE LEAGUE  
CONSTITUTION**

**Rules and Regulations.** The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Little League.

**SECTION 3**

Local Rules, Ground Rules and/or Bylaws. The local rules, ground rules and/or bylaws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules and ground rules of this Local League shall expire at the end of each fiscal year, and are not considered part of this Constitution.

**ARTICLE VIII- FINANCIAL AND ACCOUNTING**

**SECTION 1**

**Authority.** The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

**SECTION 2**

**Contributions.** The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

**SECTION 3**

**Solicitations.** The Board shall permit the solicitation of funds in the name of Little League Baseball unless all of the funds raised are placed in the Local League treasury.

**SECTION 4**

**DERBY LITTLE LEAGUE  
CONSTITUTION**

**Disbursement of Funds.** The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules, regulations and policies of Little League Baseball, Incorporated. All disbursements shall be made by check. The Local League Treasurer shall sign all checks and such other officer or officers or person or persons as the Board of Directors shall determine.

**SECTION 5**

**Compensation.** No Director, Officer or Member of the Local League shall receive, directly or indirectly any salary, compensation or emoluments from the Local League for services rendered as Director, Officer or Member.

**SECTION 6**

**Deposits.** All monies received, including Auxiliary Funds, shall be deposited to the credit of the Local League in the Webster Bank.

**SECTION 7**

**Fiscal year.** The fiscal year of the Local League shall begin on October 1 and shall end on September 30.

**SECTION 8**

**Distribution of Property upon Dissolution.** Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Board shall direct the remaining property of the Local League to the City of Derby.

**ARTICLE IX- AMENDMENTS**

After the establishment of a committee to review the Constitution and By-Laws, the Constitution and/or By-Laws may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Board. Board members must be provided with notice of the proposed changes at one meeting and the vote would come at the next meeting.

A copy of all proposed amendments shall be submitted to Little League Baseball, Incorporated with the new amended Constitution.

**DERBY LITTLE LEAGUE  
CONSTITUTION**

Derby Little League Board of Directors approved this Constitution.

President's Name (Print) Kenneth R. Marcucio, Sr.,  
President

President's Signature .  
*Kenneth R. Marcucio, President*

Little League ID No. 207-03-05

Federal ID No. (if available) \_\_\_\_\_

State ID No. (if available) \_\_\_\_\_

**DERBY LITTLE LEAGUE  
CONSTITUTION**

**DERBY LITTLE LEAGUE  
==Local Rules, Ground Rules and/or Bylaws==  
2009**

1. Nine year olds will not be allowed in the major league unless it can be determined that there are not enough players in the 10-11- & 12 year old brackets to tryout and fill vacancies from the previous year. If there are players left over from the tryouts and they are capable of playing in the major league, they must be assigned first.
  
2. The number of players on each major league team shall be 12. Each individual coach may take an additional player on his team if a new player becomes available. Each team should be asked by the order of the draft. Players will be drafted after tryouts to fill the teams to the above limits. Players remain on the teams they were on the previous year and each then drafts until they get to 12.
  
3. The number of players on each minor league team shall be 12. Each individual coach may take an additional player on his team. Each team should be asked by the order of the draft that was used in the tryouts. All players except the coaches children will be put back in the draft the following year. Players will not necessarily be on the same team they were on the previous season.